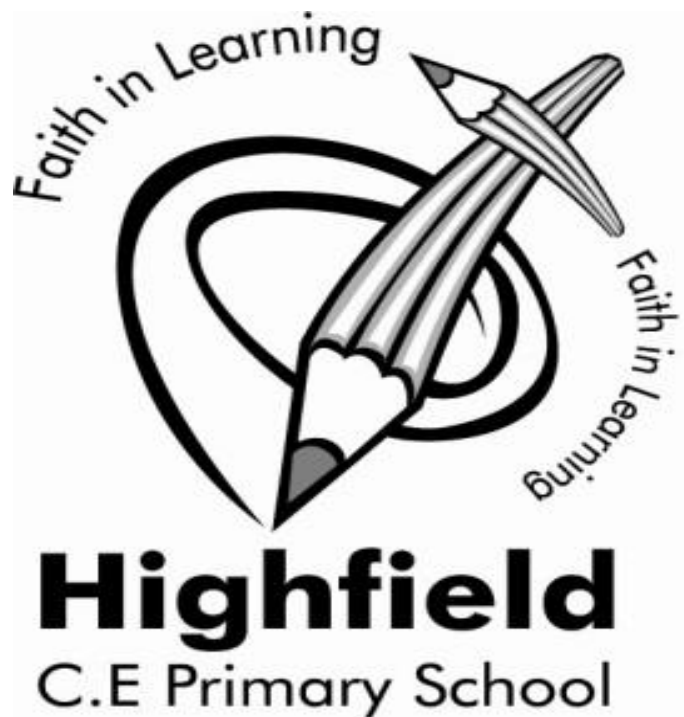


# Smoke Free Policy

## Highfield C of E Primary School



<b>Approved by:</b>	The governing body	<b>Date:</b> 5.5.22
<b>Last reviewed on:</b>	5.5.22	
<b>Next review due by:</b>	5.5.24	

**Introduction**

The law requiring smoke free environments in the workplace and leisure venues took effect on 1 July 2007. The legislation ensures that all personnel, including those in schools, are protected from risks to health from tobacco smoke and are guaranteed their right to work in a smoke free environment.

Highfield CE Primary School recognises it has an equal responsibility to ensure that its pupils are not exposed to cigarette smoke in any area of school life. Implementation of this policy will contribute to two of the five outcomes: being healthy and staying safe.

Exposure to second-hand smoke increases the risk of lung cancer, heart disease and other serious illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

**Policy Responsibility**

The Headteacher, is the member of staff responsible for implementation, co-ordination and review of this policy.

**Aim**

The aim of this policy is to ensure that the whole of Highfield CE Primary School site is a smoke free area at all times.

**Objectives**

The policy seeks to achieve the following objectives:

- To protect children and adults from the harmful effects of cigarette smoke
- To reinforce elements of the PSHE curriculum (harmful effects of smoking)
- To dissuade young people from starting to smoke
- To comply with legislation
- To provide sources of information and advice to help smokers quit for life
- To reduce the risk of fire.

**How the policy was formulated/ developed**

The policy was developed by the Healthy Schools Task Group, staff and the governors. National Health Service guidance on Smoke Free Legislation was referred to in the formulation of this policy.

<http://www.smokefreehampshire.co.uk/pdfs/sfschoolsguidance.pdf>

The policy is available to parents and other interested parties via the school website. A hard copy can be obtained from the School Office.

**Where and to whom the policy applies**

The policy applies to:

- ‡ All teaching and non-teaching staff employed by the school
- ‡ All external visitors entering the school site during the school day or for after school activities (including peripatetic tutors, sports coaches, and topic related visitors e.g. authors, experts in a particular field e.g. journalists)
- ‡ All governors of the school
- ‡ All parents
- ‡ All pupils
- ‡ Education personnel (County Advisors, Inspectors)
- ‡ Building Contractors
- ‡ Suppliers

This policy applies to both school sites including playgrounds and the field both during and out of school hours including all fundraising events (even where children are not present). Signage alerting the school community and visitors to the school's no-smoking policy will be prominently displayed around the school site.

The School Community will be made aware of, and asked to support, the policy through communications from the Healthy Schools Team, Headteacher and Governors.

The School will make sources of advice and support to quit smoking available to staff, parents, governors and other members of the school community.

The policy will be referred to in the school handbooks and new staff recruitment documentation.

Staff, parents and governors will be made aware that being Smoke Free is a legal requirement for the school and that non-compliance is deemed as gross misconduct and can lead to the following penalties:

- Failure to display required no smoking signs: up to £1,000 fine
- Smoking in a no-smoking area up to £200 fine
- Failure to prevent smoking in an enclosed or substantially enclosed place up to £2,500 fine

### **Application of the Policy outside of the school site**

The school community will be asked to enter a voluntary agreement to refrain from smoking in the grounds in and around Highfield Church and the car parks adjoining Highfield Church Hall.

### **Staff Development**

As part of their induction, new staff will be made aware of this policy and asked to ensure compliance at all times.

SLT will be responsible for signposting staff to sources of help and advice to quit smoking, where required.

### **Support for Parents and the School Community**

Leaflets providing information on quitting smoking, and sources of support to help quit, will be on display in reception for parents, other members of the school community and visitors to take at will.

### **Linked policies**

This policy should be read in conjunction with other related school policies: including:

- PSHE Policy (& Drugs Education Policy)
- Health and Safety Policy

### **Dissemination**

This policy is publicised to all in the school community through:

- School Handbooks
- School Website
- Headteacher Update